Print Form

PERMITS ARE REQUIRED FOR CONSTRUCTION WITHIN A WAYNE COUNTY ROAD RIGHT-OF-WAY, COUNTY DRAIN OR COUNTY OWNED LAND AND FOR STORM WATER CONSTRUCTION APPROVAL.

WAYNE COUNTY PERMIT OFFICE
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WAYNE MI 48184
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www.waynecounty.com

Wayne County
Department of Public Services
Engineering Division - Permit Office

WAYNE COUNTY USE ONLY	
DATE RECEIVED	DATE ACCEPTED
ASSIGNED TO:	REVIEW NUMBER
CHECK AMOUNT	CHECK DATE
CHECK NUMBER	

Application for Construction Permit

PROJECT NAME		APPLICANT PROJECT NUMBER
ROAD RIGHT-OF-WAY/DRAIN LOCATION OF PROPOSED WORK (RESIDENTIAL APPLICATION MUST HAVE ADDRESS HOUSE NUMBER)	CITY/TWP	ZIP CODE
DISTANCE AND DIRECTION FROM NEAREST CROSS ROAD	SIDE OF ROAD N☐ S☐ E☐ W☐	TAX ID (REQUIRED FOR RESIDENTIAL APPLICATION)
PROJECT LIMITS (INCLUDE MAJOR CROSS ROADS)		
TYPE OF PROPOSED WORK		
DESCRIPTION OF WORK INCLUDING ANY UNIQUE CHARACTERISTICS OF THE PROJECT OR ANY OTHER RELEVANT INFORMATION.		

APPLICANT NAME *(OR COMPANY NAME)*			APPLICANT CONTACT NAME		
MAILING ADDRESS			CONTACT PHONE	CONTACT CELL PHONE	CONTACT FAX
CITY	STATE	ZIP CODE	CONTACT EMAIL		

OWNER NAME (IF DIFFERENT FROM APPLICANT)			OWNER CONTACT NAME		
MAILING ADDRESS			CONTACT PHONE	CONTACT CELL PHONE	CONTACT FAX
CITY	STATE	ZIP CODE	OWNER EMAIL		

REMARKS: *(WAYNE COUNTY USE ONLY)*

☐ **Commercial Instructions**:

PLEASE SUBMIT THIS APPLICATION WITH:

- MINIMUM OF (3) THREE PLAN SHEET SETS (SCALE 1 INCH = 20, 30 OR 40 FEET)
- COMPLETED COMMERCIAL CONSTRUCTION PLAN CHECKLIST
- ANY REQUIRED DOCUMENTS OR MATERIALS
- APPLICABLE PLAN REVIEW COST PAYMENT PAYABLE TO "WAYNE COUNTY"

☐ **Residential Instructions**: *(SINGLE HOME RESIDENTIAL)*

PLEASE SUBMIT THIS APPLICATION WITH:

- MINIMUM (3) THREE SETS OF DRAWINGS
- DRAWINGS SHOWING LOCATION OF HOUSE, DRIVEWAY LOCATION & GEOMETRY, SURFACE TYPE, CULVERT (IF OVER DITCH), ROAD NAME, LOCATIONS OF UTILITY (WATER MAIN AND SANITARY), HYDRANTS, UTILITY POLES, TREES, TRAFFIC SIGNS, DITCH/SWALE, DRAINS ON SITE, HOUSE ADDRESS AND MUNICIPALITY. (REFER TO RESIDENTIAL CONSTRUCTION PLAN CHECKLIST)
- APPLICABLE PLAN REVIEW COST PAYMENT PAYABLE TO "WAYNE COUNTY"

Notes:

- CHECKS OF $1,000 OR MORE MUST BE CERTIFIED OR A CASHIERS CHECK.
- PLAN REVIEW COST SCHEDULE IS AVAILBALE ONLINE AT OUR WEBSITE.
- FOR RESIDENTIAL APPLICATIONS, IF LOT HAS BEEN SPLIT WITHIN LAST THREE YEARS, SUBMIT COPY OF APPROVED SPLIT BY MUNICIPALITY.
- NEW HOUSES REQUIRE A VISIBLE ADDRESS SIGN WITH PAINTED MARKINGS OR STAKING OF PROPOSED DRIVEWAY LOCATION.
- A HOUSE NUMBER FOR A NEW HOUSE MAY BE OBTAINED FROM THE LOCAL MUNICIPALITY
- FOR MORE INFORMATION GO TO: http://waynecounty.com/mygovt/dps/depts/engineering/permitOfc.aspx